



Done in a Day (DIAD) Request for Proposal Application

Applicant Information

Organization Name: _____

Address: _____

Phone: (____) _____ Website: _____

Mission Statement of Organization: _____

Demographics of Population Served: _____

Contact Person for the Project

Name: _____ Position: _____

Email: _____ Phone: (____) _____

Project Overview

Proposed Project Date, Arrival & Finish Time: _____

Shift Times (if applicable): _____ Have you ever done a DIAD with us? yes no

Location Address of the Project: _____

Total # of Volunteers Requested: _____ Estimated # of People Impacted: _____

Briefly Describe the Project: _____

Briefly Describe the Scope of Tasks: _____

How does this project fit with our Vision Statement? "The Junior League of Pasadena empowers women to break barriers in order to build their futures and strengthen their communities."

Please attach a copy of the organization's 501(c)(3) letter AND proof of liability insurance.

Please email completed form and 2 attachments to: diad@jlpasadena.org